Meeting: SDMC Committee Meeting

Date: October 3, 2013, 4:15-5:30pm

Location: BCMA Conference Room 150

In Attendance: Jyoti Malhan, School Principal

Michelle Cloud, School Support Officer

Nancy Moreno, Baylor College of Medicine Rep.

Michael Vu, Baylor College Curriculum Coordinator

BCMA Teachers: Sunila Abraham,

Joan Atwood,

Steve Duesterbeck

David Finkelstein

Robert Giasson

Margaret Hull

Jarrod Thornhill

Community Rep: Arva Howard

Parent Reps: Shannon Harrison

Monira Hamid-Iwndi

Michele Lomas

Mrs. Malhan opened the meeting at 4:22 pm. Included in the opening were the introductions of members and a brief history of SDMC.

**Agenda #1**: *BCMA & the preservation of Ryan Middle School Museum*.

Mrs.Malhan discussed the priority of preserving the school’s history. She stated the display cases were in progress throughout the school, but also would like to see a chronological history of 3rd ward. She stated her goal and priority were to recover the missing items from the Ryan Middle School and to complete the display of archives in the museum. She was in contact with Dr. Carol Blue, U of H research professor and 3rd ward’s Initiative Arts Project Director to organize wood shop and barber shop on our campus museum. Mrs. Harrison, a parent rep and fellow employee of UH, will also contact her regarding the goals Mrs. Malhan would like to achieve at BCMA. Ms. Cloud will be requesting volunteers and talking to HISD about this project.

**Agenda #2**- *SDMC Folder Contents*

Mrs. Malhan spoke about the contents of the folder that were assembled for this meeting. She elaborated about the responsibility of the SDMC committee. She would like for the committee to meet at least 2 times per quarter. She discussed School Improvement Plan (SIP), reading aloud the 5 goals listed. After reading Goal #4, regarding Health/Science Focus and college bound readiness within the Pre-AP curriculum, Mrs. Malhan invited Mr.Vu to discuss the Neuroscience curriculum. Mrs. Malhan also presented other contents in the folder: Board policies, MSAP Grant, House Bill 5, and DeBakey Student tutoring.

**Agenda #3**: *UH and BCMA Community Involvement*

Dr.Moreno spoke about the U H editorial that was presented in the folder and briefly discussed a closer relationship with BCMA, the community and both UH and TSU campuses. Mrs. Howard discussed community involvement while various committee members agreed that there would be an interest for BCMA Students and community service opportunities. It was mentioned by Mrs. Harrison that Magnet applications this school year were due 12/20/2013, a much earlier date than previous years. Mrs. Howard agreed that HISD & BCMA needed to inform the community of the date. Mrs. Lomas asked committee to consider an Open House for community, as well as, future BCMA students. She also discussed the need for volunteers to be on hand during the open house to help facilitate parents and families with the application process. Mrs. Lomas envisioned a welcoming atmosphere and Mrs. Malhan gave her support and agreed to lend the computer room with computers to help achieve the application task. A date for open house was put on Calendar for Sat. Nov.9, a time was not agreed on. A pre-Open House meeting is scheduled for Oct.15 from 4:15-5:30 to discuss Open House arrangements, confirm a time, and recruit volunteers. Mrs. Harrison, Mrs. Lomas & Mrs. Howard agreed to be in contact with BCMA about this meeting.

**Agenda #4**- *House Bill 5*

Mrs. Malhan discussed how HB 5 has changed requirements, especially in math. She would like to see Bridge classes given during the summer for students who would like to reach a Calculus Math goal in High School. Mrs. Harrison asked if there would be on-level Math for 6th, 7th and 8th grades because she is concerned that parents of students in Algebra need to be reminded that this class does remain on the high school transcript. Mrs. Lomas mentioned the importance of tutoring, parent involvement and outreach. Mrs. Lomas also mentioned a plan to schedule informational parent meetings before choosing the next year’s academic plan to help educate and remind parents of the choices available to their child.

**Agenda #6**- *NHS Debakey Student Tutors*

Mrs. Malhan stated that BCMA & DeBakey High School would be partnering for tutoring. NHS DeBakey Student Tutors would be beginning tutoring around the Jan/Feb time frame. Mrs.Malhan mentioned she would like tutoring to begin around Jan. 21. She also mentioned that BCMA is Title 1 school and she would request these funds for Saturday Tutorials.

**Agenda #7**: *New Business*

Pre-Open House meeting schedule for Oct. 15. 4:15-5:30, Room 150.

Open House scheduled for Nov. 9 time: (TBD)

**Announcements**: None Presented

**Future Agenda Items**: None Presented

Mrs. Malhan thanked everyone for attending the meeting.

Next meeting scheduled: Baylor College of Medicine Academy

November 21, 2013, 4:00-5:30

Conference Room 150

*Minutes prepared by*: Michele Lomas